

Special Meeting of the **Southern Wiltshire Area Board** **AGENDA**

Place: Trafalgar School, Breamore Road, Downton, SP5 3HN
Date: Tuesday 6 March 2012
Time: 8.50 pm

Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdow, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

Wiltshire Councillors

Richard Britton - (Chairman)	Alderbury and Whiteparish
Chris Devine	Winterslow
Julian Johnson	Downton and Ebbel Valley
Ian McLennan	Laverstock, Ford and Old Sarum
Leo Randall – (Vice-Chairman)	Redlynch and Landford

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk or Tom Bray (Southern Wiltshire Community Area Manager), Tel: 01722 434252 or (email) tom.bray@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Items to be considered

- | | | |
|----|--|--------------------|
| 1. | Welcome | 8.50
pm |
| 2. | Apologies | |
| 3. | Declarations of Interest

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee. | |
| 4. | Allocation of Funding for current Projects. (Pages 3 - 10)

The Board will consider allocating remaining funds to projects as detailed in the attached report.

<i>Officer: Tom Bray, Community Area Manager.</i> | |
| 5. | Close | 9.00
pm |

Future Meeting Dates

Thursday, 5 April 2012
7.00pm
Morgans Vale & Woodfalls Village Hall

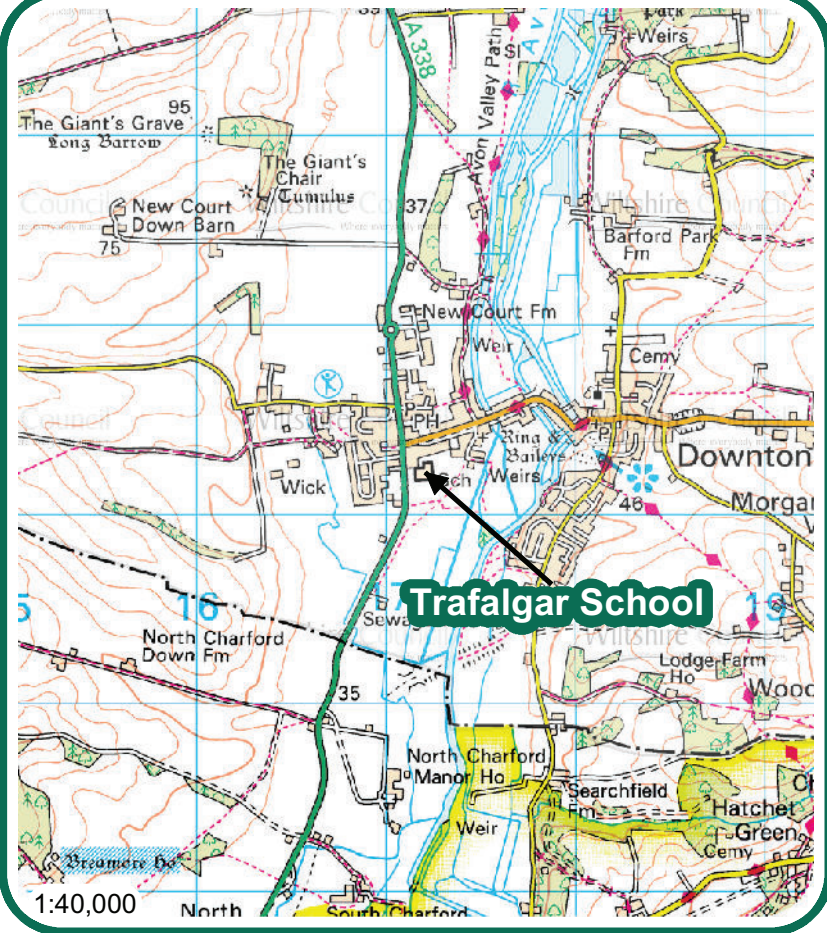
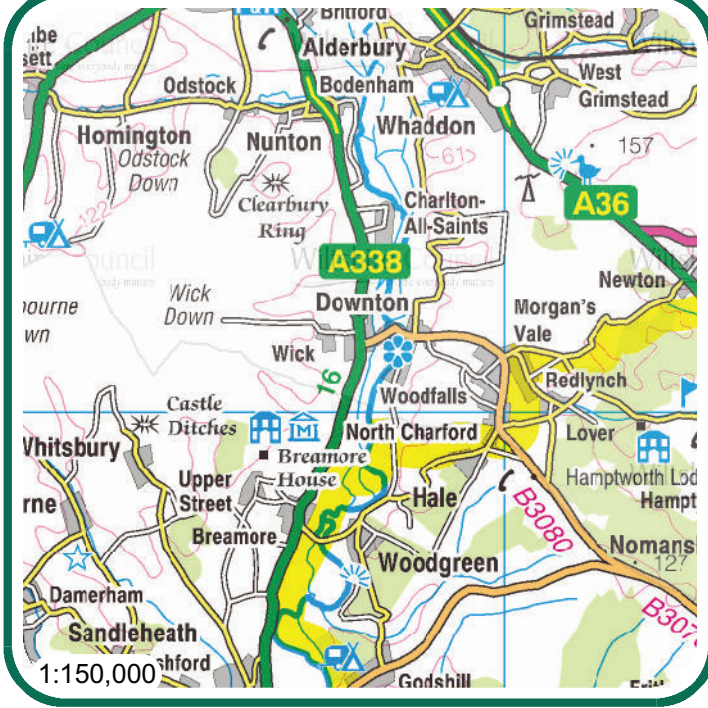
Thursday, 7 June 2012
7.00pm
Coombe Bissett Village Hall

Thursday, 26 July 2012
7.00pm
Alderbury Village Hall

Thursday, 27 September 2012
7.00pm
Pitton Village Hall

Thursday, 29 November 2012
7.00pm
Trafalgar School, Downton

Thursday, 31 January 2013
7.00pm
Winterslow Village Hall



Trafalgar School
Breamore Road
Downton
Wiltshire
SP5 3HN

Wiltshire Council
 Where everybody matters



Report to	Southern Wiltshire Area Board – Special Meeting
Date of Meeting	6 March 2012
Title of Report	Project funding

1. Purpose of the Report

The Area Board has £3,624 left available to spend before 31 March 2012. ¹

To request that the Area Board considers funding the following projects:

1. Job Club development – promotional materials, information booklet and web presence. **£1,750**
2. May 1st Jubilee event which the Area Board is hosting its own tent to showcase the community area. **£1,500**
3. Community grant - Jubilee event at Grimstead. **£350**

2. The Projects

Job Club Development:

As well as installing jobs boards at 3 sites in Southern Wiltshire, the Job Club project is one of the Area Board's main projects as part of the Local Employment theme for the year.

So far funding for the job clubs has been minimal. We have only had to fund room hire. Now we have started to recruit volunteers there is a need for more professional promotional material and web presence in order to attract more interest from job seekers and businesses.

The funding will go towards:

- Series of dedicated workshop taster sessions to increase participation.
- Design of information leaflet for businesses, public service and voluntary sector partners and job seekers.
- Design, set up and training of volunteers for a standalone website for job clubs in Southern Wiltshire

Her Majesty The Queen's Diamond Jubilee in 2012 – May 1st Event:

The Queen will be visiting Salisbury on May 1st and as we heard at our last meeting, the outgoing Lord-Lieutenant of Wiltshire, Mr. John Bush, has invited all Wiltshire Area Boards to participate in the unique event which will take place at the Salisbury

¹ It was expected that this figure would be approximately £1,600 but due to good work to identify a lower cost input for one of the grants heard at our last meeting we were able to save around £2000.

Cathedral and Close focussed around the Magna Carta. The Area Board is currently working with parishes to identify appropriate displays and participants for the event which will represent our community area.

The Area Board recognises that some of the participants will require support funding to bring their displays and activities, and also recognises that the event might also need some support costs if funding is not realised. Therefore it would like to set aside £1500 to ensure the event is a success.

Community Grant - Jubilee Event in Grimstead:

The Area Board has been asked to fund the costs of a jubilee street party event in Grimstead where there will be children’s activities along with a hog roast. The project has support from the parish council of £100 and seeks a further £350. The event is open to all members of the public and therefore is fully inclusive. Application form attached.

3. Recommendation:

That the 3 projects outlined above be awarded.

Appendices:

1. Community Grant forms for Grimstead jubilee event.

Report Author	Tom Bray, Community Area Manager Tel: 01722 434252 E-mail: tom.bray@wiltshire.gov.uk
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Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group

Name of organisation	EAST GRIMSTAD DIAMOND JUBILEE PIG ROAST COMMITTEE
Contact name	ROBIN JACKSON
Contact address	
Contact number	--
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify

2. Your project

Project Title/Name	EAST GRIMSTAD DIAMOND JUBILEE PIG ROAST
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	TO CELEBRATE THE DIAMOND JUBILEE WE AIM TO HAVE A TRADITIONALLY ROASTED SPIT PIG, WITH EVENTS FOR THE CHILDREN. DUNKING APPLES, FANCY DRESS, WHEELBARROW RACES ETC. PRIZES TO BE JUBILEE MUGS, PLATES. THE THEME WILL BE PATRIOTIC WITH RED/WHITE/BLUE Bunting and SIMILAR POP UP TENTS

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	SOUTH WILTS.		
Have we discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 6 FEB 12	No <input type="checkbox"/>
Have we discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 10 FEB 12	No <input type="checkbox"/>

Where will your project take place?	EAST GRIMSTEAD VILLAGE GREEN	
When will your project take place?	4 JUNE 2012	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)</i>	QUEENS DIAMOND JUBILEE OUR VILLAGE / AREA STREET PARTY. IT WILL ENCOURAGE A SENSE OF PRIDE IN OUR COMMUNITY AND THE CHILDREN WILL REMEMBER THE JUBILEE FOR LIFE.	
How many people will benefit from your project?	OPEN TO ALL MEMBERS DUN VALLEY APPROX 120	
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboard		
Please provide a reference/page no.		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Any other information about your project WE HAVE RAISED FUNDS THIS YEAR TO BUY 1 RED AND 1 BLUE POP UP TENT. WE WOULD LIKE TO PURCHASE A WHITE TENT TO COMPLETE THE SET.		

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

AS AN ANNUAL EVENT - FUNDED BY SUBSCRIPTION

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

PARISH COUNCIL

£100

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

CHAIRMAN PIG ROAST / COM FEE FETE

Date:

9/2/2012

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

